



CITY OF KATY
Permits/Inspections Department
910 Avenue C, P.O. Box 617
Katy, TX 77492-0617

NON-TRANSFERABLE
EXPIRES IN 180 DAYS - NO REFUNDS
FEES DOUBLE IF WORK PERFORMED
WITHOUT PERMIT BEING ISSUED

(281) 391-4830 Fax (281) 391-4834

APPLICATION FOR SWIMMING POOL

BUILD REPAIR DEMOLITION OTHER
USE: RESIDENTIAL COMMERCIAL

DATE OF APPLICATION:
PROJECT ADDRESS:
LOT: BLOCK: SUBDIVISION: COUNTY:

LEGAL PROPERTY OWNER:
Owner's Address/City/State/Zip:
Owner's Phone #:

CONTRACTOR'S NAME:
Address/City/State/Zip:
Contractor's Phone #:

DESCRIPTION OF PROJECT:

POOL - IN GROUND / ABOVE GROUND

DIMENSIONS - LENGTH WIDTH DEPTH SQ.FT.

POOL HEATED - YES / NO If pool is heated, it must comply with 2003 IEC.

SPA - YES / NO

VALUE OF WORK: \$

FEES:

Residential Pool - \$50.00 Commercial Pool - \$70.00

A fill line and P-trap is required for all pools.

REINSPECT FEES: (If required)
Reinspection fee is \$15.00 for the first reinspection, and the fee increases in increments of \$15.00 each for each subsequent reinspection. (Ordinance 2240 adopted 11/10/03)



Original Signature of Contractor/Property Owner Printed Name Date

Approved By: Date:

NOTE: Inspections called in before 2:00pm will be scheduled for next business day, after 2:00pm will be scheduled for two (2) business days.



Permits and Inspections Department

**Swimming Pool Barrier
Compliance Agreement with the
City of Katy**

I certify that I am the homeowner at: _____ (print address),
and the following pool company, _____ will be
acting as the General Contractor installing the pool.

We both agree and understand the following swimming pool barrier will be installed in accordance with the 2003 International Residential Code, Section AG 105, Barrier Requirements for swimming pools, and inspected before any water is put into the pool.

I understand that if any water is put into the pool before a barrier is placed, inspected, and approved by the City of Katy, a citation will be issued to the General Contractor and the homeowner for each day the violation is not in compliance. The amount of the citation per day would be not less than \$500.00 and not more than \$2,000.00.

Attached to this agreement is a copy of Section AG 105, Barrier Requirements from the 2003 International Residential Code.

Printed Name of Homeowner: _____

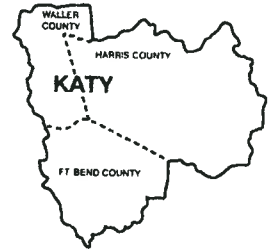
Signature of Homeowner: _____ Date: _____

Printed Name of General Contractor & Title: _____

Signature of General Contractor: _____ Date: _____



City of Katy



HUB CITY OF THREE COUNTIES

NOTICE TO ALL SWIMMING POOL/SPA CONTRACTORS AND HOMEOWNERS

The Construction Ordinance of the City of Katy requires that swimming pools and spas be completely surrounded by a code-approved barrier. These requirements are intended to provide protection against potential drowning and near drowning by restricting access to swimming pools and spas. **When the walls of a house** are part of the barrier, all doors in a wall of a dwelling that provide direct access to the pool/spa area must satisfy the barrier requirements. This means that the doors must be fitted with a code-approved audible alarm. In order for the Building Inspector to verify that affected doors meet the barrier requirements, the Building Inspector must have access to the interior of the house. This requires that either the homeowner or the homeowner's agent be present when the inspection is performed.

All doors with direct access to the pool through that wall shall be equipped with an alarm which produces an audible warning when the door and its screen, if present, are opened. The alarm shall sound continuously for a minimum of 30 seconds immediately after the door is opened and be capable of being heard throughout the house during normal household activities. The alarm shall automatically reset under all conditions. The alarm shall be equipped with a manual means, such as a touchpad or switch, to temporarily deactivate the alarm for a single opening. Such deactivation shall last for not more than 15 seconds. The deactivation switch(es) shall be located at least 54 inches (1372 mm) above the threshold of the door.

The City of Katy offers the homeowner an option. The homeowner may choose to complete a **CERTIFICATION OF HOUSE-POOL PROTECTION DEVICE INSTALLATION FORM**. This form must be completed in full and the original must be on file with the Building Inspections Department prior to the pool contractor requesting the pool steel/bonding inspection or made available to the inspector at the time of the inspection. The Building Inspector will accept this form in lieu of the interior inspection. If the pool steel/bonding inspection is requested and the form is not on file or available, access to the house is necessary, but if not provided, the pool contractor will be assessed a re-inspection fee and the inspection will be disapproved.

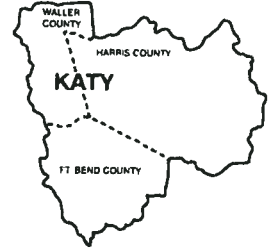
By completing and returning the attached form, the Building Inspector will be able to provide the pool steel/bonding inspection without entering the house to verify door barrier compliance. It is the homeowner's option to have the protection devices inspected rather than use this form. By using the form, the homeowner accepts responsibility of complying with the City of Katy code requirements as evidenced by the execution of the form. To use the form the homeowner should proceed as follows:

1. Legibly print your address
2. Legibly initial the option(s) used for complying with the City of Katy code requirements
3. Legibly print your name
4. Sign and date the document before a Notary Public (the Notary Public will complete the remainder of the form)
5. Return the completed and notarized form to the Building Inspections Department located at 910 Avenue C Katy, TX. The form may be mailed or delivered in person.

It is recommended that the homeowner and the pool contractor communicate regarding the use of this form and the timing of inspections. Forms are available from the permits clerk at the time the application is submitted. If you have any questions, please feel free to contact Elaine Lutringer, Building Official at 281-391-4830 or at elutringer@cityofkaty.com.



City of Katy



HUB CITY OF THREE COUNTIES

CERTIFICATION OF HOUSE – POOL PROTECTION DEVICE INSTALLATION

I certify that I am the homeowner at: _____ (print address) and the following swimming pool barrier protection devices has been installed between all doors with direct access to the pool area.

1. All doors with direct access into the pool shall be equipped with an alarm which produces an audible warning when the door and its screen, if present, are opened. The alarm shall sound continuously for a minimum of 30 seconds immediately after the door is opened and be capable of being heard throughout the house during normal household activities. The alarm shall automatically reset under all conditions. The alarm system shall be equipped with a manual means, such as touchpad or switch, to temporarily deactivate the alarm for a single opening. Such deactivation shall last for not more than 15 seconds. The deactivation switch(es) shall be located at least 54 inches above the threshold of the door.

Printed name of Homeowner _____
Signature of Homeowner: _____ Date: _____

NOTARY PUBLIC TO COMPLETE THE REMAINDER OF FORM

STATE OF TEXAS

COUNTY OF _____

BEFORE ME, the undersigned authority, on this _____ day of _____ in the year 20____,
Personally appeared _____, known to me to be a credible person and the signer on the foregoing certificate, and who, after being by me duly sworn, did upon his/her oath, state that information contained in such application is true and correct to the best of his/her knowledge and belief.

Notary Public in and for
_____ County
State of Texas
My Commission expires _____

Seal

Texas Penal code Section 37.10 states that a person commits a Class A misdemeanor if they knowingly mark false entries in, or false alteration of, a governmental record or makes or uses any record document or thing with knowledge of it's falsity and with intent that it be taken as a genuine government record.

SWIMMING POOL PERMIT REQUIREMENTS

CITY OF KATY BUILDING INSPECTIONS DEPARTMENT

DRAWINGS SUBMITTAL: Two (2) copies of pool plans, specs and site plan must be submitted with a completed building permit application form. Signed Pool Barrier Agreement must be included. House Pool Alarm form is optional.

1. Site plan must include information as to the location of water, sewer and gas service lines on the property. Site plan must include all dimensions, including location of pool in reference to the property lines and all building locations and must show all easements.
2. Site plan must indicate location of underground electrical service, if applicable. If any utility lines are being rerouted it must be shown on site plan and responsible party indicated.
3. Pool steel layout must be shown on drawings.
4. All decking is required to be shown on pool plans. Decking is prohibited in utility/electrical easements; pavers are allowed in easements.
5. All pools in the City of Katy must be provided with an air gap P trap connected to the sanitary sewer. Location of P trap must be shown on plans.
6. All benches, steps, and seating areas have to be formed up and will be inspected at the same time as the pool steel inspection. Approved construction material may be used to form these areas (examples: wire mesh and rebar).
7. Fill line required and must be noted on plans.

FEES: Private Pool - \$50.00 Public Pool - \$70.00 Plumbing/Electrical Permit Fees separate from Pool Fees

NOTES:

1. City will contact pool builder upon approval of the building permit application. Upon notification of approval, plumbing and electrical permits must be obtained **PRIOR TO** the issuance of the building permit and prior to starting any work. **FEES DOUBLE IF WORK IS PERFORMED WITHOUT PERMITS.**
2. All contractors must provide proof of general liability insurance in the minimum amount of \$300,000.00. Certificate of Insurance must list City of Katy as certificate holder and must be provided directly from the insurance company.
3. Permit holder is responsible for requesting and completing all required inspections.
4. Expansion joints are required 12 ft. on center and at 144 SF intervals.
5. Deck steel should be bonded a minimum of six (6) points around pool.
6. Fences surrounding residential pools shall comply with Appendix G, Section AG105, 2003 International Residential Code (attached).
7. Swimming pools that are heated shall comply with the 2003 International Energy Conservation Code, Sec. 504.3 – 504.3.3.
8. The City of Katy does not issue credit on water bills for the filling of swimming pools.

REQUIRED INSPECTIONS:

1. Site Inspection.
2. Main Drain (pressure test required @35 PSI for 15 mins.) and steel layout (foundation) are scheduled at the same time. Pool and/or spa 2 main drains required in each area, minimum 36" separation from each drain and drains can be installed vertically or horizontally.
3. Fence/enclosure inspection and door alarm. Enclosure must be inspected/passed **before** water can be in pool.
4. Plumbing in ground (piping, p trap, sewer connect, yard lines, etc.) Mastic is required on all PVC sealed in concrete deckings.
5. Electric rough, including underground, light niche bonding, J box(es), and bonding of pool equipment.
6. Pool deck steel inspection, including electrical deck steel bonding.
7. **FINAL INSPECTIONS:** Building, plumbing and electrical inspections are scheduled for one time. All pool installations must be completed. The pool shall be completely filled with water and in operation before final inspections

- NOTES:**
- A. Pool cannot be filled with garden hose; a fill line is required.
 - B. If pool has cartridge filter system, only a 3" p trap is required to be installed on the sanitary sewer line.
 - C. See attachment for Centerpoint Energy requirements for gas connection.

APPENDIX G

SWIMMING POOLS, SPAS AND HOT TUBS

SECTION AG101 GENERAL

AG101.1 General. The provisions of this appendix shall control the design and construction of swimming pools, spas and hot tubs installed in or on the lot of a one- and two-family dwelling.

SECTION AG102 DEFINITIONS

AG102.1 General. For the purposes of these requirements, the terms used shall be defined as follows and as set forth in Chapter 2.

ABOVE-GROUND/ON-GROUND POOL. See "Swimming pool."

BARRIER. A fence, wall, building wall or combination thereof which completely surrounds the swimming pool and obstructs access to the swimming pool.

HOT TUB. See "Swimming pool."

IN-GROUND POOL. See "Swimming pool."

RESIDENTIAL. That which is situated on the premises of a detached one- or two-family dwelling or a one-family townhouse not more than three stories in height.

SPA, NONPORTABLE. See "Swimming pool."

SPA, PORTABLE. A nonpermanent structure intended for recreational bathing, in which all controls, water-heating and water-circulating equipment are an integral part of the product.

SWIMMING POOL. Any structure intended for swimming or recreational bathing that contains water over 24 inches (610 mm) deep. This includes in-ground, aboveground and on-ground swimming pools, hot tubs and spas.

SWIMMING POOL, INDOOR. A swimming pool which is totally contained within a structure and surrounded on all four sides by walls of said structure.

SWIMMING POOL, OUTDOOR. Any swimming pool which is not an indoor pool.

SECTION AG103 SWIMMING POOLS

AG103.1 In-ground pools. In-ground pools shall be designed and constructed in conformance with ANSI/NSPI-5 as listed in Section AG107.

AG103.2 Above-ground and on-ground pools. Above-ground and on-ground pools shall be designed and constructed in conformance with ANSI/NSPI-4 as listed in Section AG107.

SECTION AG104 SPAS AND HOT TUBS

AG104.1 Permanently installed spas and hot tubs. Permanently installed spas and hot tubs shall be designed and constructed in conformance with ANSI/NSPI-3 as listed in Section AG107.

AG104.2 Portable spas and hot tubs. Portable spas and hot tubs shall be designed and constructed in conformance with ANSI/NSPI-6 as listed in Section AG107.

SECTION AG105 BARRIER REQUIREMENTS

AG105.1 Application. The provisions of this chapter shall control the design of barriers for residential swimming pools, spas and hot tubs. These design controls are intended to provide protection against potential drownings and near-drownings by restricting access to swimming pools, spas and hot tubs.

AG105.2 Outdoor swimming pool. An outdoor swimming pool, including an in-ground, aboveground or on-ground pool, hot tub or spa shall be provided with a barrier which shall comply with the following:

1. The top of the barrier shall be at least 48 inches (1219 mm) above grade measured on the side of the barrier which faces away from the swimming pool. The maximum vertical clearance between grade and the bottom of the barrier shall be 2 inches (51 mm) measured on the side of the barrier which faces away from the swimming pool. Where the top of the pool structure is above grade, such as an aboveground pool, the barrier may be at ground level, such as the pool structure, or mounted on top of the pool structure. Where the barrier is mounted on top of the pool structure, the maximum vertical clearance between the top of the pool structure and the bottom of the barrier shall be 4 inches (102 mm).
2. Openings in the barrier shall not allow passage of a 4-inch-diameter (102 mm) sphere.
3. Solid barriers which do not have openings, such as a masonry or stone wall, shall not contain indentations or protrusions except for normal construction tolerances and tooled masonry joints.
4. Where the barrier is composed of horizontal and vertical members and the distance between the tops of the horizontal members is less than 45 inches (1143 mm), the horizontal members shall be located on the swimming

pool side of the fence. Spacing between vertical members shall not exceed 1.75 inches (44 mm) in width. Where there are decorative cutouts within vertical members, spacing within the cutouts shall not exceed 1.75 inches (44 mm) in width.

5. Where the barrier is composed of horizontal and vertical members and the distance between the tops of the horizontal members is 45 inches (1143 mm) or more, spacing between vertical members shall not exceed 4 inches (102 mm). Where there are decorative cutouts within vertical members, spacing within the cutouts shall not exceed 1.75 inches (44 mm) in width.
6. Maximum mesh size for chain link fences shall be a 2.25-inch (57 mm) square unless the fence is provided with slats fastened at the top or the bottom which reduce the openings to not more than 1.75 inches (44 mm).
7. Where the barrier is composed of diagonal members, such as a lattice fence, the maximum opening formed by the diagonal members shall not be more than 1.75 inches (44 mm).
8. Access gates shall comply with the requirements of Section AG105.2, Items 1 through 7, and shall be equipped to accommodate a locking device. Pedestrian access gates shall open outward away from the pool and shall be self-closing and have a self-latching device. Gates other than pedestrian access gates shall have a self-latching device. Where the release mechanism of the self-latching device is located less than 54 inches (1372 mm) from the bottom of the gate, the release mechanism and openings shall comply with the following:
 - 8.1. The release mechanism shall be located on the pool side of the gate at least 3 inches (76 mm) below the top of the gate, and
 - 8.2. The gate and barrier shall have no opening greater than 0.5 inch (12.7 mm) within 18 inches (457 mm) of the release mechanism.
9. Where a wall of a dwelling serves as part of the barrier one of the following conditions shall be met:
 - 9.1. The pool shall be equipped with a powered safety cover in compliance with ASTM F1346; or
 - 9.2. All doors with direct access to the pool through that wall shall be equipped with an alarm which produces an audible warning when the door and its screen, if present, are opened. The alarm shall sound continuously for a minimum of 30 seconds immediately after the door is opened and be capable of being heard throughout the house during normal house-hold activities. The alarm shall automatically reset under all conditions. The alarm system shall be equipped with a manual means, such as touchpad or switch, to temporarily deactivate the alarm for a single opening. Such deactivation shall last for not more than 15 seconds. The deactivation switch(es) shall be located at least 54 inches (1372 mm) above the threshold of the door; or
 - 9.3. Other means of protection, such as self-closing doors with self-latching devices, which are ap-

proved by the governing body, shall be acceptable so long as the degree of protection afforded is not less than the protection afforded by Item 9.1 or 9.2 described above.

10. Where an aboveground pool structure is used as a barrier or where the barrier is mounted on top of the pool structure, and the means of access is a ladder or steps, then:
 - 10.1. The ladder or steps shall be capable of being secured, locked or removed to prevent access, or
 - 10.2. The ladder or steps shall be surrounded by a barrier which meets the requirements of Section AG105.2, Items 1 through 9. When the ladder or steps are secured, locked or removed, any opening created shall not allow the passage of a 4-inch-diameter (102 mm) sphere.

AG105.3 Indoor swimming pool. All walls surrounding an indoor swimming pool shall comply with Section AG105.2, Item 9.

AG105.4 Prohibited locations. Barriers shall be located so as to prohibit permanent structures, equipment or similar objects from being used to climb the barriers.

AG105.5 Barrier exceptions. Spas or hot tubs with a safety cover which complies with ASTM F 1346, as listed in Section AG107, shall be exempt from the provisions of this appendix.

SECTION AG106 ENTRAPMENT PROTECTION FOR SWIMMING POOL AND SPA SUCTION OUTLETS

AG106.1 General. Suction outlets shall be designed to produce circulation throughout the pool or spa. Single outlet systems, such as automatic vacuum cleaner systems, or other such multiple suction outlets whether isolated by valves or otherwise shall be protected against user entrapment.

AG106.2 Suction fittings. All Pool and Spa suction outlets shall be provided with a cover that conforms with ANSI/ASME A112.19.8M, or a 12" × 12" drain grate or larger, or an approved channel drain system.

Exception: Surface skimmers

AG106.3 Atmospheric vacuum relief system required. All pool and spa single or multiple outlet circulation systems shall be equipped with atmospheric vacuum relief should grate covers located therein become missing or broken. Such vacuum relief systems shall include at least one approved or engineered method of the type specified herein, as follows:

1. Safety vacuum release system conforming to ASME A112.19.17, or
2. An approved gravity drainage system

AG106.4 Dual drain separation. Single or multiple pump circulation systems shall be provided with a minimum of two (2) suction outlets of the approved type. A minimum horizontal or vertical distance of three (3) feet shall separate such outlets. These suction outlets shall be piped so that water is drawn through them simultaneously through a vacuum relief-protected line to the pump or pumps.

AG106.5 Pool cleaner fittings. Where provided, vacuum or pressure cleaner fitting(s) shall be located in an accessible position(s) at least (6) inches and not greater than twelve (12) inches below the minimum operational water level or as an attachment to the skimmer(s).

SECTION AG107 ABBREVIATIONS

AG107.1 General.

ANSI—American National Standards Institute
11 West 42nd Street, New York, NY 10036

ASTM—American Society for Testing and Materials
1916 Race Street, Philadelphia, PA 19103

NSPI—National Spa and Pool Institute
2111 Eisenhower Avenue, Alexandria, VA 22314

SECTION AG108 STANDARDS

AG108.1 General.

ANSI/NSPI

ANSI/NSPI-3-99 Standard for Permanently Installed
Residential Spas AG104.1

ANSI/NSPI-4-99 Standard for Above-ground/On-ground
Residential Swimming Pools AG103.2

ANSI/NSPI-5-99 Standard for Residential In-ground
Swimming Pools AG103.1

ANSI/NSPI-6-99 Standard for Residential
Portable Spas AG104.2

ANSI/ASME A112.19.8M-1987 Suction
Fittings for Use in Swimming Pools,
Wading Pools, Spas, Hot Tubs and
Whirlpool Bathing Appliances AG106.2

ASTM

ASTM F 1346-91 (1996) Performance Specification
for Safety Covers and Labeling Requirements for
All Covers for Swimming Pools, Spas and
Hot Tubs AG105.2, AG105.5

ASME

ASME A112.19.17 Manufacturers Safety Vacuum
Release Systems (SVRS) for Residential and
Commercial Swimming Pool, Spa, Hot Tub and
Wading Pool AG106.3

5.10.1 The maximum height of the stationary diving platform or diving rock above the waterline shall be as follows:

- Pool Type I 42 inches (106.7 cm);
- Pool Type II 42 inches (106.7 cm);
- Pool Type III 50 inches (127.0 cm);
- Pool Type IV 60 inches (152.4 cm); or
- Pool Type V 69 inches (175.3 cm)

5.10.2 Stationary diving platform(s) and diving rock(s) shall not be permitted on Pool Type 0.

5.10.3 The diving equipment manufacturer shall specify minimum headroom above water.

5.11 Swimming pool slides

5.11.1 Slides, where installed, shall be installed in accordance with manufacturer's specifications.

NOTE – For consumer safety information, warnings, and education programs, see appendices D, E, and F.

6 Entry/exit

6.1 Entry/exit. All pools shall have a means of entry/exit in the shallow area if water depth exceeds 24 inches (61 cm) at the shallowest point. The means of entry/exit shall be located on the shallow side of the first slope change.

6.1.1 A means of entry/exit shall be provided in the deep area of the pool if the water depth is 5 feet (152.4 cm) or greater.

6.1.2 Entries/exits shall consist of one (1) or a combination of the following: steps, stairs, ladders, treads, ramps, beach entries, underwater seats, benches, swimouts, mechanical lifts, and other designs or products that provide the minimum utility as specified in this standard.

6.1.3 Pools over 30 feet (914.4 cm) in width shall provide entries/exits on both sides of the deep area of the pool.

6.1.4 Entries, exits, pool stairs, (as shown in figure 6) ladders, underwater benches, special features and other accessories shall be located outside the minimum water envelope as shown in figure 6 when pool is designed for use with diving equipment.

6.1.5 All treads shall have slip-resisting surfaces.

6.2 Pool stairs. The design and construction of stairs into the shallow end and recessed pool stairs shall conform to 6.2 through 6.3. See figure 7.

6.2.1 Treads shall have a minimum unobstructed horizontal depth of 10 inches (25.4 cm) and a minimum unobstructed surface area of 240 square inches (1548 cm²).

6.2.1.1 When stairs are equipped with a handrail, treads shall have a minimum unobstructed horizontal depth of 8 inches (20.3 cm) and a minimum unobstructed surface area of 240 square inches (1548 cm²).

6.2.1.1.1 The bottom riser height is allowed to vary to the floor.

6.2.2 All risers at the centerline shall have a maximum uniform height of 12 inches (30.5 cm), except the top or bottom riser, which may vary in height, but shall not exceed 12 inches (30.5 cm).

6.2.2.1 The vertical distance from the pool coping, deck or step surface to the upper-most tread shall be a maximum of 12 inches (30.5 cm).

6.2.2.2 When stairs are located in water depth over 48 inches (121.9 cm), the lowest tread shall be no less than 48 inches (121.9 cm) below the deck and visually set apart and located outside the wall of the pool.

6.3 Shallow end detail for beach and sloping entries

6.3.1 Sloping entries used, as a pool entrance (see figure 6-C) shall not exceed 1 foot in 7 feet (30 cm 213 cm).

6.3.2 Sloping entries are permitted to be used in conjunction with steps and benches.

6.3.2.1 Where benches are used in conjunction with sloping entries the vertical riser distance shall not exceed 12 inches (30.5 cm). For

FIGURE #1

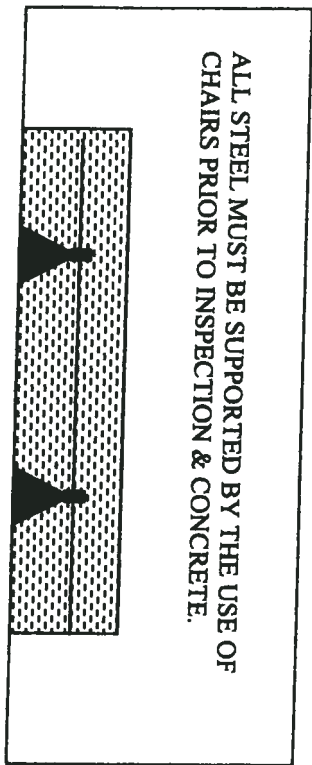


FIGURE #2

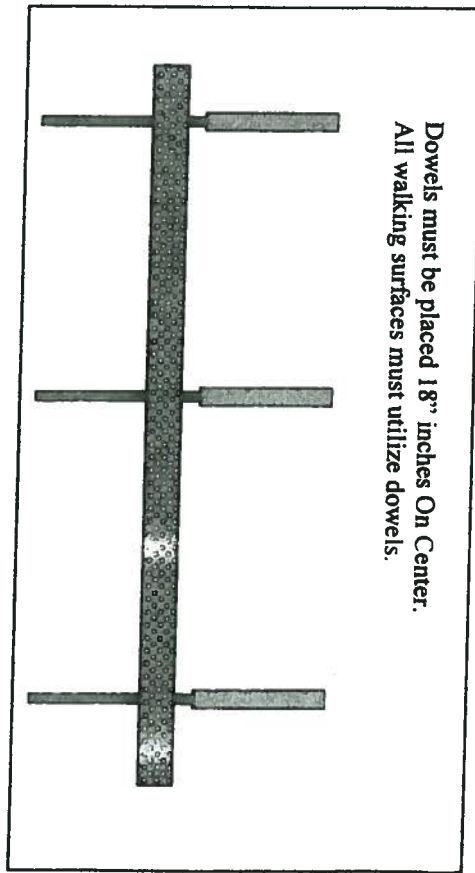


FIGURE #3

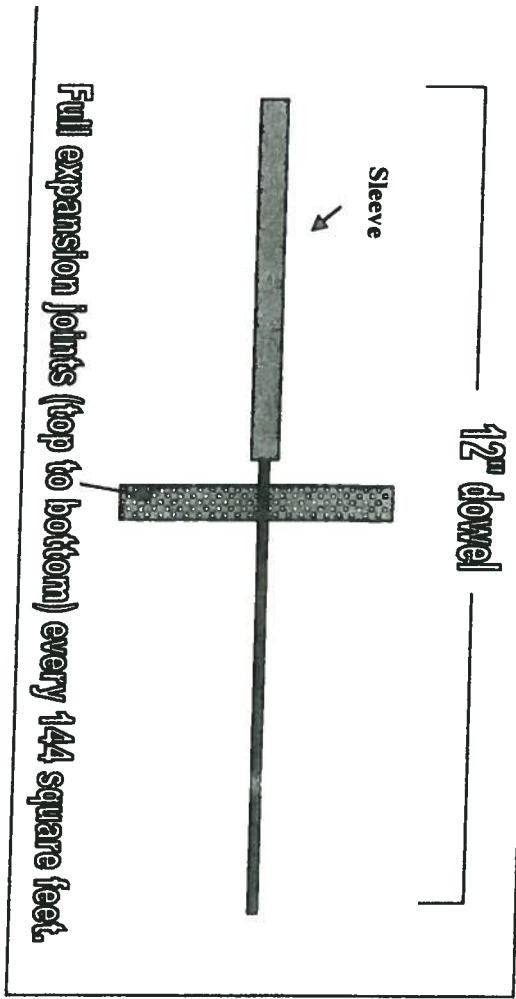
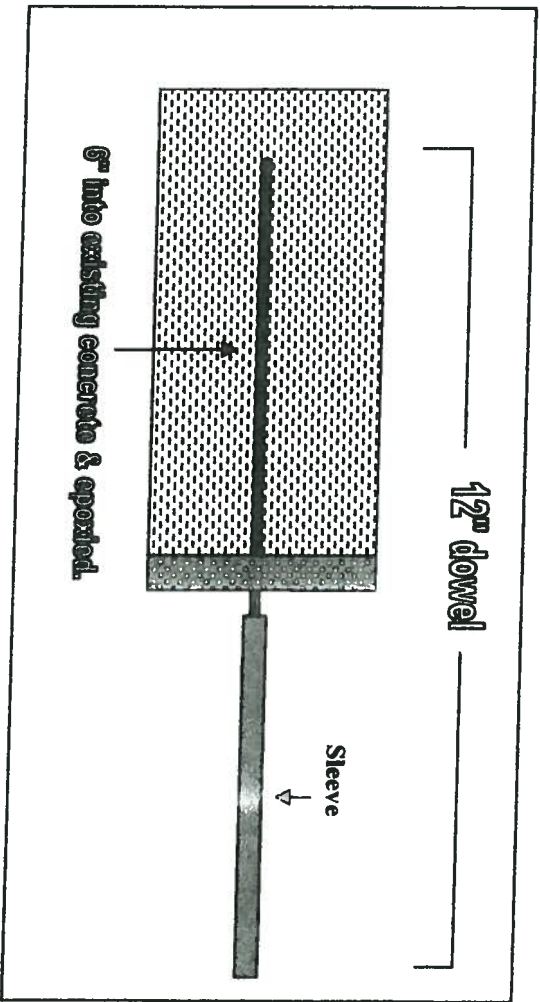


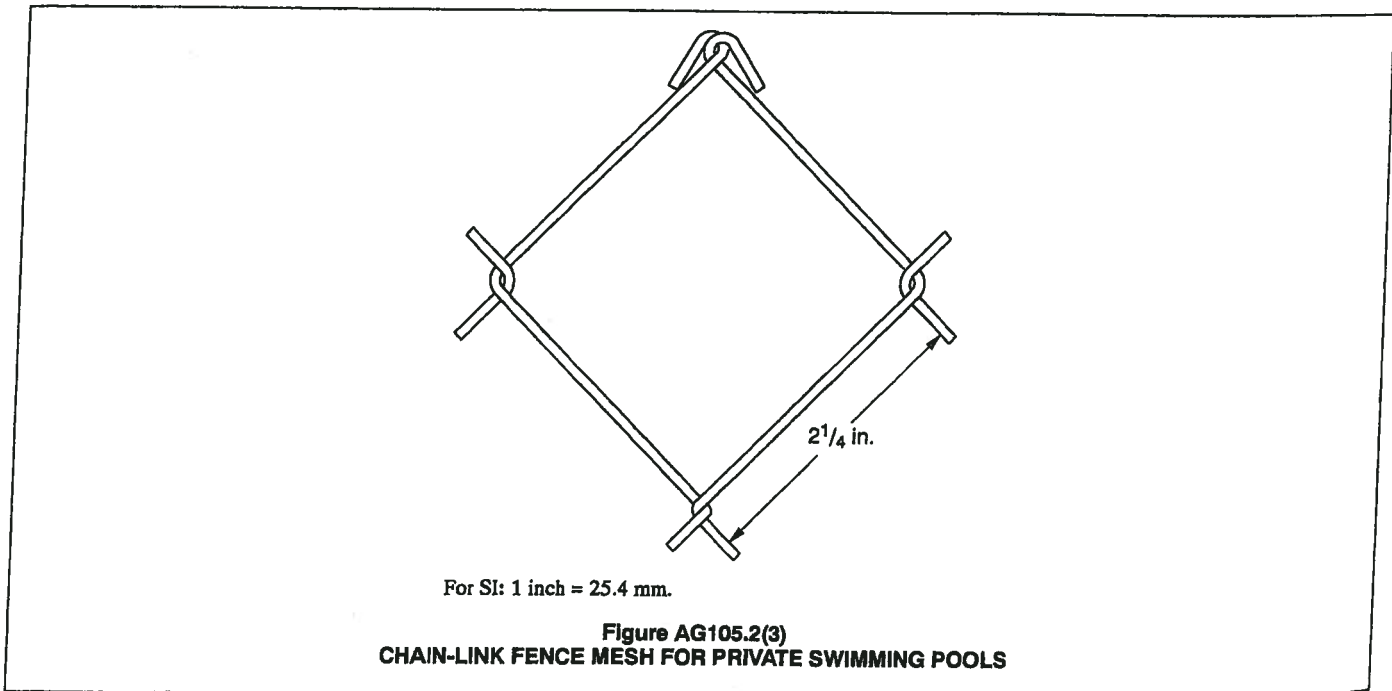
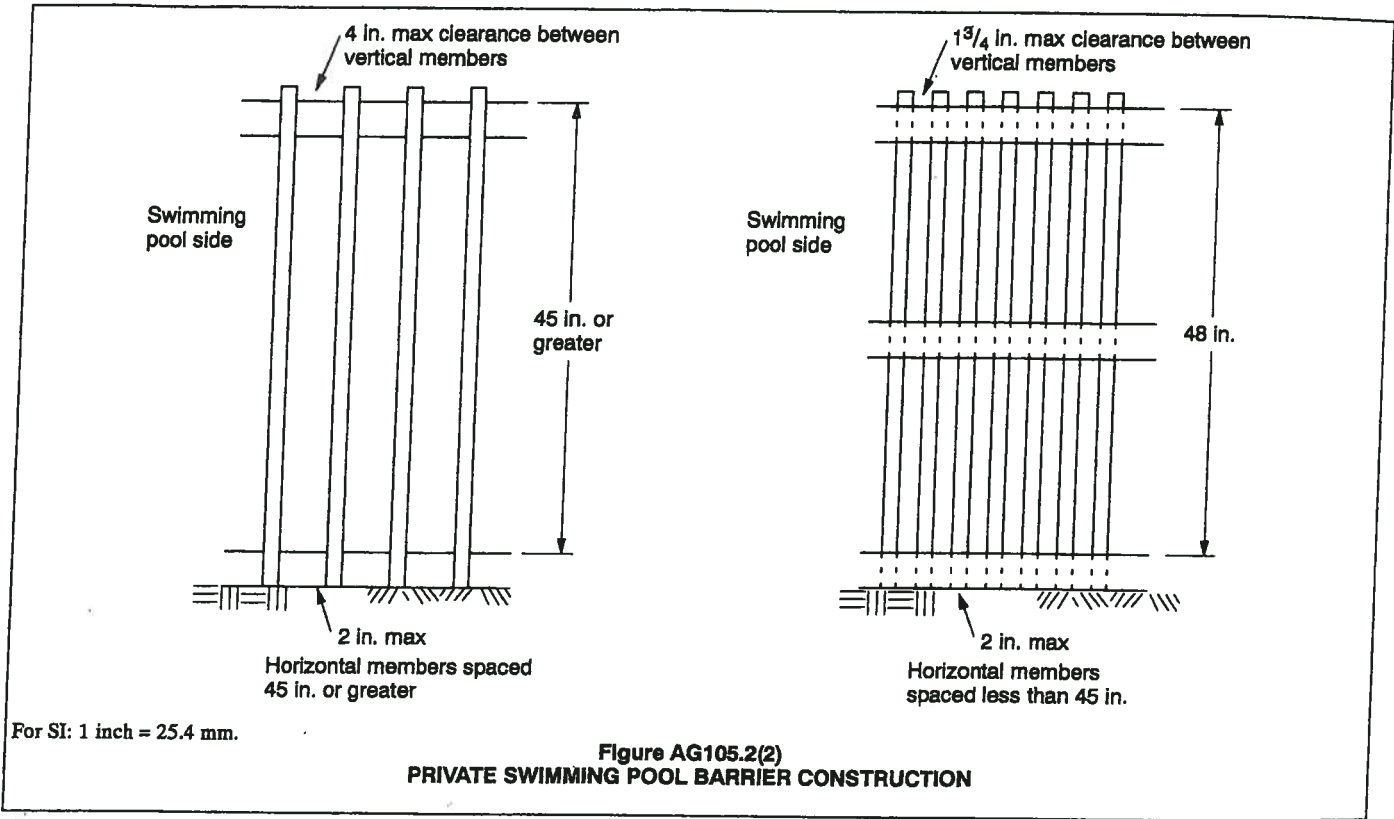
FIGURE #4



protection as that provided by a swimming pool enclosure barrier. The following requirements are representative of several of the specifications found in the standard:

1. There should be a means of fastening the safety cover to the hot tub or spa, such as key locks, combination locks, special tools or similar devices that will prohibit children from removing or operating the cover. The fastening mechanism, design, and location are vital components that help prevent a child's entry to the water.

2. The safety cover should have a label that provides a warning and message regarding the risk of drowning. The label is also very important for

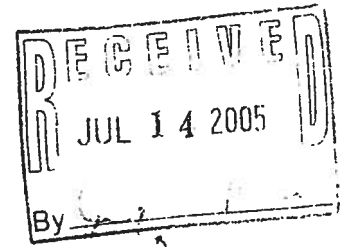


**CenterPoint™
Energy**

CenterPoint Energy
3901 Airport Ave.
Rosenberg, TX 77471-5403
281 342 8881

July 8, 2005

City of Katy
Building Dept.
P.O. Box 617
Katy, TX 77492



Listed below are the requirements for gas connections for the pool heater upgrades from CenterPoint Energy.

- Pool lines must have a valve **and** a union in close proximity to the meter.
- Pool lines can **not** be connected to the meter.
- Where multiple house lines exist (grill, fire pits, etc.), CenterPoint Energy will tie the pool line into the meter. All other lines needing to be tied in **will not** be the responsibility of CenterPoint Energy.

If you have any questions, please feel free to contact me at 281-342-8881.

Sincerely,

A handwritten signature in black ink, appearing to read "John Pickens".

John Pickens
Gas Distribution Leader